



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City



August 12, 2013

DIVISION MEMORANDUM  
No. 431, s. 2013

**ORIENTATION-CONFERENCE ON THE CONDUCT OF PHIL-IRI  
FOR SY 2013-2014**

To: OIC, Assistant Superintendents  
Division Supervisors/ Coordinators  
District Supervisors/ OICs  
Elementary School Heads

1. To ensure uniform and credible conduct of the PHIL-IRI for School Year 2013-2014, an Orientation-Conference shall be held on Friday, August 19, 2013, from 8am to 5pm at DepED Division Conference Hall, IPHO Building, Sudlon, Lahug.
2. This one-day forum aims to:
  - a. acquaint the participants with the new PHIL-IRI template;
  - b. walk through the entire guide; and
  - c. decide on initiatives to improve their pupils' reading performance.
3. Required to attend this one-day assembly are the Central School Principals and the Subject Specialists of English in all districts.
3. The cost of participants' lunch and two snacks shall be charged to Division INSET funds, while travel expenses shall be charged against school MOOE/SEF/local school board funds, subject to their availability and the accounting and auditing rules and procedures.
4. This Memorandum serves as the participants' authority to travel.
5. Immediate dissemination of this Memorandum to all concerned is desired.

**ARDEN D. MONISIT, Ed.D.**  
Schools Division Superintendent